

MINUTES OF MEETING
SHINGLE CREEK
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Shingle Creek Community Development District was held on Monday, December 4, 2023 at 11:30 a.m. at the Oasis Club at ChampionsGate 1520 Oasis Club Blvd. ChampionsGate, FL.

Present and constituting a quorum were:

Rob Bonin	Chairman
Adam Morgan	Vice Chairman
Logan Lantrip	Assistant Secretary

Also present were:

Jeremy LeBrun	District Manager
Kristen Trucco	District Counsel
Dave Reid <i>by phone</i>	District Engineer
Alan Scheerer	Field Manager

FIRST ORDER OF BUSINESS

Roll Call

Mr. LeBrun called the meeting to order and called the roll at 11:31 a.m.

Mr. LeBrun: We have three Board members here and we have a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

Mr. LeBrun: We don't have any members of the public present here.

THIRD ORDER OF BUSINESS

Organizational Matters

A. Appointment of Individuals to Fulfill Vacancies in Seats #1, #2, #4 & #5

Mr. LeBrun: There are currently four vacant seats that have transitioned to general election. Similar to the last meeting, we are not aware of any electors that have come forward so we will defer action to the next meeting.

B. Administration of Oaths of Office

C. Election of Officers

D. Consideration of Resolution 2024-01 Electing Officers

Items 3A-D were tabled to a future meeting.

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FOURTH ORDER OF BUSINESS

Approval of Minutes of the October 2, 2023 Meeting

Mr. LeBrun: Item four is approval of the minutes from October 2, 2023. Did the Board have any comments or corrects?

Mr. Morgan: The minutes looked accurate. I will make a motion to accept.

On MOTION by Mr. Morgan, seconded by Mr. Lantrip, with all in favor, the Minutes of the October 2, 2023 Board of Supervisors Meeting, were approved.

FIFTH ORDER OF BUSINESS

Consideration of Data Sharing and Usage Agreement with Osceola County

Mr. LeBrun: This agreement with Osceola County is in the agenda package for Board review. If there are no questions, I would ask for a motion to approve the agreement.

On MOTION by Mr. Morgan, seconded by Mr. Lantrip, with all in favor, the Data Sharing and Usage Agreement with Osceola County, were approved.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. LeBrun: Attorney’s report. Kristen?

Ms. Trucco: I don’t have anything further to report to the Board. Hopefully by the next meeting we will have an inventory of all the plats and conveyances to date.

Mr. Morgan: I think we should. Sounds great.

B. Engineer

Mr. LeBrun: Next is engineer, Dave?

Mr. Reid: I don’t have anything to report.

C. District Manager’s Report

i. Approval of Check Register

Mr. LeBrun: You have the check register totaling \$134,766.17. If there are any questions, we can discuss those.

Mr. Morgan: Do I see a duplicate invoice for Down to Earth? They are dated the same. Invoice 11-1 for \$23.90.

Mr. LeBrun: One is voided.

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Mr. Morgan: Okay, I see that now.

Mr. Scheerer: One invoice is 10-1 and one is 11-1, and one was voided.

On MOTION by Mr. Morgan, seconded by Mr. Lantrip, with all in favor, the Check Register, was approved.

ii. Balance Sheet and Income Statement

Mr. LeBrun: You have the unaudited financials. If there are any questions, we can discuss those. There is no action required from the Board.

SEVENTH ORDER OF BUSINESS Other Business

Mr. LeBrun: Any other business the Board needs to discuss? Hearing no comments, the next item followed.

EIGHTH ORDER OF BUSINESS Supervisor’s Requests

There being no comments, the next item followed.

NINTH ORDER OF BUSINESS Adjournment

Mr. Morgan: I will make a motion to adjourn.

On MOTION by Mr. Morgan, seconded by Mr. Lantrip, with all in favor, the meeting was adjourned.

DocuSigned by:
George Flint
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Secretary/Assistant Secretary

DocuSigned by:
Adam Morgan
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Chairman/Vice Chairman