

MINUTES OF MEETING  
SHINGLE CREEK  
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Shingle Creek Community Development District was held on Monday, March 6, 2023 at 12:00 p.m. at the Oasis Club at ChampionsGate 1520 Oasis Club Blvd. ChampionsGate, FL.

Present and constituting a quorum were:

Rob Bonin	Chairman
Adam Morgan	Vice Chairman
Logan Lantrip	Assistant Secretary

Also present were:

George Flint	District Manager
Kristen Trucco	District Counsel
Amanda Udstad	District Engineer
Alan Scheerer	Field Manager

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Flint called the meeting to order and called the roll at 12:00 p.m. We have three Board members here and we have a quorum.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

Mr. Flint: There are no members of the public to provide public comment.

**THIRD ORDER OF BUSINESS**

**Organizational Matters**

**A. Appointment of Individuals to Fulfill Vacancies in Seats #1, #2, #4 & #5**

Mr. Flint: Seats #1, #2, #4, & #5 have transitioned to general election. There are no candidates at this point that are general electors so the existing Board members will continue to serve in those seats in a carryover capacity. We will defer action on 3A, B, C, & D at this point.

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**B. Administration of Oaths of Office**

**C. Election of Officers**

**D. Consideration of Resolution 2023-01 Electing Officers**

Items 3A-D were tabled to a future meeting.

**FOURTH ORDER OF BUSINESS**

**Approval of Minutes of the November 7, 2022 Meeting**

Mr. Flint: We will go ahead and move on to item four which is approval of the minutes from November 7, 2022. Did the Board have any comments or corrections to those?

Mr. Morgan: They look fine.

On MOTION by Mr. Morgan, seconded by Mr. Lantrip, with all in favor, the Minutes of the November 7, 2022 Board of Supervisors Meeting, were approved.

**FIFTH ORDER OF BUSINESS**

**Ratification of Data Sharing and Usage Agreement with Osceola County Property Appraiser**

Mr. Flint: Next is the Data Sharing and Usage Agreement with the Osceola County Property Appraiser.

On MOTION by Mr. Morgan, seconded by Mr. Lantrip, with all in favor, the Data Sharing and Usage Agreement with Osceola County Property Appraiser, was ratified.

**SIXTH ORDER OF BUSINESS**

**Review and Acceptance of Draft Fiscal Year 2022 Audit Report**

Mr. Flint: Next is the review and acceptance of the annual independent audit for FY22. The District as a government entity is required to have an annual independent audit performed. The draft of the audit is in your agenda package. If there were any findings or recommendations, those would be included in the letter to management at the end and that is page 45 of the PDF. You can see there are no current or prior year findings and that we have complied with the provisions of the auditor general that they are required to review. It is a clean audit. Any questions or comments on the report? If not, is there a motion to accept it?

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On MOTION by Mr. Morgan, seconded by Mr. Lantrip, with all in favor, Acceptance of Draft Fiscal Year 2022 Audit Report, was approved.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Proposal from Austin Ecological Consultants for Vegetation Maintenance within London Creek Ranch**

Mr. Flint: Next is the proposal from Austin Ecological Consultants for London Creek Ranch. This is a multiyear proposal. It is fall, spring, and summer maintenance of \$26,100 and then site inspections and maintenance as needed in allowance of \$6,000 and that is for each year. There is a one-time maintenance of trails and obstructing vegetation of \$3,200 and then agency coordination of \$2,800. That totals \$102,300.

Mr. Morgan: This has gone up just marginally over the previous contract. It is not much.

On MOTION by Mr. Morgan, seconded by Mr. Lantrip, with all in favor, the Proposal from Austin Ecological Consultants for Vegetation Maintenance within London Creek Ranch, was approved.

**EIGHTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

Mr. Flint: Staff reports, Kristen anything?

Ms. Trucco: No updates from me.

**B. Engineer**

Mr. Flint: Amanda, anything?

Ms. Udstad: No.

**C. District Manager's Report**

**i. Approval of Check Register**

Mr. Flint: You have approval of the check register for November 1, 2022 through November 28, 2022 for \$54,651 and then November 28, 2022 through February 28, 2023 for \$3,148 067.56. Any questions on the check registers?

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On MOTION by Mr. Morgan, seconded by Mr. Lantrip, with all in favor, the Check Register, was approved.

**ii. Balance Sheet and Income Statement**

Mr. Flint: You have the unaudited financials through January 31, 2023. If you have any questions, we can discuss those. Otherwise, there is no action required.

**NINTH ORDER OF BUSINESS**

**Other Business**

There being none, the next item followed.

**TENTH ORDER OF BUSINESS**

**Supervisor’s Requests**

Mr. Flint: Any other business or supervisor’s requests? Hearing none,

**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Morgan, seconded by Mr. Lantrip, with all in favor, the meeting was adjourned at 12:05 p.m.

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*George Flint*  
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Secretary / Assistant Secretary

DocuSigned by:  
*Rob Bonin*  
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Chairman / Vice Chairman