

MINUTES OF MEETING
SHINGLE CREEK
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Shingle Creek Community Development District was held on Monday, November 7, 2022 at 12:00 p.m. at the Oasis Club at ChampionsGate 1520 Oasis Club Blvd. ChampionsGate, FL.

Present and constituting a quorum were:

Rob Bonin	Chairman
Adam Morgan	Vice Chairman
Logan Lantrip	Assistant Secretary

Also present were:

George Flint	District Manager
Kristen Trucco	District Counsel
Amanda Udstad	District Engineer
Alan Scheerer	Field Manager
Michelle Barr	Lennar Homes

FIRST ORDER OF BUSINESS

Roll Call

Mr. Flint called the meeting to order and called the roll at 12:00 p.m. Three Board members were present constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

Mr. Flint: We just have Board members and staff present.

THIRD ORDER OF BUSINESS

Organizational Matters

A. Appointment of Individuals to Fulfill Vacancies in Seat #4 & #5

Mr. Flint: We had seats #4 and #5 transition. Currently Mark Revell is in seat #4 and Rob Bonin is in seat #5. I am not aware of any general electors at this point that have expressed an interest in serving in those seats.

B. Administration of Oaths of Office

C. Election of Officers

D. Consideration of Resolution 2023-01 Electing Officers

Items 3A-D were tabled to a future meeting.

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FOURTH ORDER OF BUSINESS

Approval of Minutes of the October 3, 2022 Meeting

Mr. Flint: We will go ahead and move on to item four which is the approval of the October 3, 2022 minutes.

Mr. Morgan: They all look good. I will make a motion to accept.

On MOTION by Mr. Morgan, seconded by Mr. Lantrip, with all in favor, the Minutes of the October 3, 2022 Board of Supervisors Meeting, were approved.

FIFTH ORDER OF BUSINESS

Consideration of Landscape Maintenance Agreement with Down to Earth Landscape

Mr. Flint: We have the Down to Earth Agreement, Alan.

Mr. Scheerer: Yes, included in your agenda pack is another agreement from Down to Earth. They are requesting a more modest increase. Our budget this year is \$290,000 for this year. They came in at \$270,670. There is no additional property to maintain. We would again request that the Board authorize GMS to go ahead and issue an RFP. They have been under contract for a number of years out there and it is time to make the change.

Mr. Bonin: From what to what? What was the price?

Mr. Scheerer: The budget for this year is \$290,000.

Mr. Morgan: They came under budget. They are at \$270,000

Mr. Bonin: What was their prior number?

Mr. Morgan: They didn't raise this one.

Mr. Scheerer: We keep a contingency in the budget of about \$8,500 just in case. Again, we would recommend approval. We have the 30-day out and then authorize staff to issue the RFP.

Mr. Morgan: I will make a motion to approve based on the RFP being issued.

On MOTION by Mr. Morgan, seconded by Mr. Bonin, with all in favor, the Landscape Maintenance Agreement with Down to Earth Landscape, was approved.

SIXTH ORDER OF BUSINESS

Ratification of Agreement with Grau & Associates to Provide Auditing Services for the Fiscal Year 2022

Mr. Flint: Next is the ratification of the agreement with Grau & Associates to provide auditing services for the Fiscal Year 2022.

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Mr. Morgan: I will make a motion to approve.

On MOTION by Mr. Morgan, seconded by Mr. Lantrip, with all in favor, the Agreement with Grau & Associates to Provide Auditing Services for Fiscal Year 2022, was approved.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Flint: Staff reports, Kristen?

Ms. Trucco: No updates from me, unless there are any questions.

B. Engineer

Mr. Flint: Amanda, anything?

Ms. Udstad: Nothing to report.

C. District Manager's Report

i. Approval of Check Register

Mr. Flint: You have the check register from September 26th through October 31st for \$20,403.92. Any questions on the check register?

Mr. Morgan: I will make a motion to approve.

On MOTION by Mr. Morgan, seconded by Mr. Lantrip, with all in favor, the Check Register, was approved.

ii. Balance Sheet and Income Statement

Mr. Flint: You have the unaudited financials through September 30th. There is no action required. If you have any questions, we can discuss those.

EIGHTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

NINTH ORDER OF BUSINESS

Supervisor's Requests

There being none, the next item followed.

TENTH ORDER OF BUSINESS

Adjournment

Mr. Morgan: I will make a motion to adjourn.

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On MOTION by Mr. Morgan, seconded by Mr. Lantrip, with all in favor, the meeting was adjourned.

George Flint

Secretary/Assistant Secretary

Adam Morgan

Chairman/Vice Chairman