

MINUTES OF MEETING  
SHINGLE CREEK  
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Shingle Creek Community Development District was held on Monday, October 4, 2021 at 12:00 p.m. at the Oasis Club at ChampionsGate 1520 Oasis Club Blvd. ChampionsGate, FL.

Present and constituting a quorum were:

Adam Morgan	Chairman
Rob Bonin	Vice Chairman
Lane Register	Assistant Secretary

Also present were:

George Flint	District Manager
Kristen Trucco	District Counsel
David Reid	District Engineer
Alan Scheerer	Field Manager

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Flint called the meeting to order and called the roll at 12:00 p.m. Three Board members were present, constituting a quorum.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

Mr. Flint: There are no members of the public here to provide comment.

**THIRD ORDER OF BUSINESS**

**Organizational Matters**

- A. Appointment of Individuals to Fulfill Vacancies in Seat #4 and #5**
- B. Administration of Oaths of Office to Newly Elected Board Members**
- C. Election of Officers**
- D. Consideration of Resolution 2021-06 Electing Officers**

Mr. Flint: Seats 4 and 5 transitioned to general election last November. No general elector is qualified to run for those seats and the incumbents are carrying over until such time as a general elector is appointed to replace those Board members. At this point, I am not aware of any general electors that have expressed an interest in serving on the Board so we will carry this item over to your next agenda.

**FOURTH ORDER OF BUSINESS**

**Approval of Minutes of the August 2, 2021, Meeting**

Mr. Flint: Did the Board have any comments or corrections to the minutes? Hearing none,

On MOTION by Mr. Morgan, seconded by Mr. Register, with all in favor, the Minutes of the August 2, 2021, Board of Supervisors Meeting, were approved.

**FIFTH ORDER OF BUSINESS**

**Consideration of Extension to Landscape Maintenance Agreement with Down to Earth**

Mr. Flint: Down to Earth has agreed to hold their pricing and we are asking the Board to approve an extension of 12 months with all of the terms and conditions the same.

On MOTION by Mr. Register, seconded by Mr. Morgan, with all in favor, the Extension to Landscape Maintenance Agreement with Down to Earth, was approved.

**SIXTH ORDER OF BUSINESS**

**Consideration of Agreement with Grau & Associates to Provide Auditing Services for the Fiscal Year 2021**

Mr. Flint: You previously selected Grau & Associates as your auditor and you entered into annual engagement letters with them. Their proposed fee for Fiscal Year 2021 is \$4,700 not-to-exceed.

On MOTION by Mr. Morgan, seconded by Mr. Register, with all in favor, the Agreement with Grau & Associates to Provide Auditing Services for the Fiscal Year 2021, was approved.

**SEVENTH ORDER OF BUSINESS**

**Discussion of Pending Plat Conveyances**

Mr. Flint: I don't believe there are any pending plat conveyances at this time that need to be discussed.

**EIGHTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

Ms. Trucco: I have nothing new to report to the Board today.

**B. Engineer**

Mr. Reid: I have nothing new to report to the Board today.

**C. District Manager's Report**

**i. Approval of Check Register**

Mr. Flint: You have the check register from July 26 through September 22, 2021, totaling \$64,481.69. Are there any questions on the check register? If not is there a motion to approve it?

On MOTION by Mr. Register, seconded by Mr. Morgan, with all in favor, the Check Register totaling \$64,481.69, was approved.

**ii. Balance Sheet and Income Statement**

Mr. Flint: You have the unaudited financials through August. There is no action required. If the Board has any questions, we can discuss those.

**NINTH ORDER OF BUSINESS**

**Other Business**

There being none, the next item followed.

**TENTH ORDER OF BUSINESS**

**Supervisor's Requests**

There being none, the next item followed.

**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Register, seconded by Mr. Morgan, with all in favor, the meeting was adjourned.



Secretary/Assistant Secretary



Chairman/Vice Chairman