

MINUTES OF MEETING  
SHINGLE CREEK  
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Shingle Creek Community Development District was held on Monday, February 1, 2021 at 12:00 p.m. at the Oasis Club at ChampionsGate 1520 Oasis Club Blvd. ChampionsGate, FL.

Present and constituting a quorum were:

Rob Bonin	Chairman
Adam Morgan	Vice Chairman
Mark Revell	Assistant Secretary

Also present were:

George Flint	District Manager
Kristen Trucco	District Counsel
David Reid	District Engineer
Alan Scheerer	Field Manager

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Flint called the meeting to order and called the roll. Three Board members were present, constituting a quorum.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

Mr. Flint: There are no members of the public here to provide comment.

**THIRD ORDER OF BUSINESS**

**Organizational Matters**

**A. Appointment of Individuals to Fulfill Vacancies in Seats #4 & #5**

Mr. Flint: Were we going to reorganize the Board? Were we going to take Joe off and replace him?

Mr. Morgan: We had talked about it but I don't think we are. I probably forgot to come up with new members, Rob.

Mr. Flint: We will defer this item then.

Mr. Morgan: We still have Lane, so as soon as Lane comes back we are fine.

- B. Administration of Oaths of Office to Newly Appointed Board Member**
- C. Election of Officers**
- D. Consideration of Resolution 2021-04 Electing Officers**

**FOURTH ORDER OF BUSINESS**

**Approval of Minutes of the November 2, 2020  
Board of Supervisors Meeting and Acceptance  
of Minutes of the November 2, 2020  
Landowners' Meeting**

Mr. Flint: You have the November 2, 2020 Board meeting minutes and the November 2, 2020 Landowner meeting minutes. Did the Board have any comments, corrections, or changes to either set of minutes?

Mr. Morgan: I reviewed the minutes and they look fine. I make a motion to accept both sets of minutes.

On MOTION by Mr. Morgan seconded by Mr. Revell, with all in favor, the Minutes of the November 2, 2020 Board of Supervisors Meeting and Acceptance of Minutes of the November 2, 2020 Landowners' Meeting, were approved.

**FIFTH ORDER OF BUSINESS**

**Ratification of Data Sharing and Usage  
Agreement with Osceola County Property  
Appraiser**

Mr. Flint: Are there any questions about ratifying the Data Sharing and Usage Agreement?  
Hearing none,

On MOTION by Mr. Morgan seconded by Mr. Revell, with all in favor, the Data Sharing and Usage Agreement with Osceola County Property Appraiser, was ratified.

**SIXTH ORDER OF BUSINESS**

**Consideration of Agreement with Aquatic  
Weed Control, Inc. to Provide Aquatic  
Maintenance Services**

Mr. Scheerer: Included in the agenda package in the agreement with Aquatic Weed Control for maintenance services. Rob contacted me a few weeks back about trying to get this sprayed out. We already have a current agreement with the same vendor, and they are asking for \$35/month to add a small pond. The map is included in your agenda package for reference. Are there any questions on the agreement? We will want to approve it subject to incorporation of the E-Verify language.

On MOTION by Mr. Morgan seconded by Mr. Revell, with all in favor, the Agreement with Aquatic Weed Control, Inc. to Provide Aquatic Maintenance Services with E-Verify language included, was approved.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2021-03  
Ratifying Enrollment in E-Verify System and  
Execution of the Memorandum of  
Understanding**

Mr. Flint: Resolution 2021-03 ratifies the action of enrolling the District in the E-Verify System and action in executing the Memorandum of Understanding. Is there a motion to approve Resolution 2021-03?

On MOTION by Mr. Morgan seconded by Mr. Revell, with all in favor, Resolution 2021-03 Ratifying Enrollment in E-Verify System and Execution of the Memorandum of Understanding, was approved.

**EIGHTH ORDER OF BUSINESS**

**Review and Acceptance of Draft Fiscal Year  
2020 Audit Report**

Mr. Flint: It is a clean audit. There is no current or prior year findings or recommendations. The auditor found we have complied with all the provisions of the Auditor General that they reviewed.

On MOTION by Mr. Morgan seconded by Mr. Revell, with all in favor, Acceptance of Draft Fiscal Year 2020 Audit Report and transmission to the State of Florida, was approved.

**NINTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

Ms. Trucco: I have nothing new to report to the Board today.

**B. Engineer**

Mr. Reid: I do not have anything further for the Board.

**C. District Manager's Report**

**i. Approval of Check Register**

Mr. Flint: You have the check register from November 30<sup>th</sup> through January 25<sup>th</sup> totaling \$1,732,364.06. Are there any questions on the check register? If not, is there a motion to approve it?

On MOTION by Mr. Morgan seconded by Mr. Revell, with all in favor, the Check Register totaling \$1,732,364.06, was approved.

**ii. Balance Sheet and Income Statement**

Mr. Flint: You have the unaudited financials through December 31<sup>st</sup>. There is no action required. If you have comments or questions we can discuss those.

**TENTH ORDER OF BUSINESS**

**Other Business**

There being none, the next item followed.

**ELEVENTH ORDER OF BUSINESS**

**Supervisor's Requests**

There being none, the next item followed.

**TWELTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Morgan seconded by Mr. Revell, with all in favor, the meeting was adjourned.

  
Secretary/Assistant Secretary

  
Chairman/Vice Chairman