

MINUTES OF MEETING
SHINGLE CREEK
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Shingle Creek Community Development District was held on Monday, October 2, 2017 at 12:30 p.m. at the Oasis Club at ChampionsGate, 1520 Oasis Club Blvd., ChampionsGate, Florida.

Present and constituting a quorum were:

Scott Johnston	Chairman
Adam Morgan	Vice Chairman
Michael Bundy	Assistant Secretary

Also present were:

George Flint	District Manager
Andrew d'Adesky	District Counsel
David Reid	District Engineer
Brian Smith	Field Manager
Michelle Barr	Lennar Homes
Darrin Mossing Jr.	GMS

FIRST ORDER OF BUSINESS

Roll Call

Mr. Flint called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Public Comment Period

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Organizational Matters

A. Appointment of Individuals to Fulfill the Board Vacancy with a Term Ending November 2017

Mr. Flint: Were there any nominations to fill the vacant seat?

Mr. Morgan: Not at this time.

Mr. Flint: My concern is that we are going to be down to three Supervisors.

Mr. Bundy: Will we have enough time when their term ends, before the next Board meeting?

Mr. Flint: The Landowner’s Election will be at the next meeting, so at that point, we can re-elect whoever the landowner wants to elect.

Mr. Morgan: We are losing Mike.

Mr. Flint: The Landowner’s Election will be held before the November Board meeting. You will have Scott, Adam and Mark Revell, when Mike resigns.

Mr. Morgan: We just have to make sure that Mark shows up.

Mr. Flint: If there are no nominations, we will defer action on the organizational matters, at this point.

B. Administration of Oath of Office to Newly Appointed Board Member

C. Consideration of Resolution 2018-01 Electing Assistant Secretary

Mr. Flint: It looks like Scott is Chairman and Adam is Vice Chairman, so we have signature authority.

FOURTH ORDER OF BUSINESS

Approval of Minutes of the August 7, 2017 Meeting

Mr. Flint: You have the minutes from August 7, 2017 meeting. Are there any additions, deletions, or corrections to those minutes?

Mr. Morgan: No.

Mr. Flint: If not, we need a motion to approve them.

On MOTION by Mr. Morgan, seconded by Mr. Bundy, with all in favor, the minutes of the August 7, 2017 meeting, as presented, was approved.

FIFTH ORDER OF BUSINESS

Consideration of Landscape Enhancement Proposals from Down to Earth

Mr. Smith: The first proposal is for some Sabal Palms. We lost several Sabal Palms. I’m not going to replace all of them. We have quite a few behind the wall. There are two dead ones, which I’m not going to replace. We can replace them at a later date, when we have a larger package of landscaping. I want to transplant one and replace two. The idea is to get the Boulevard looking good. The request for authorization on these proposals are for the Boulevard, primarily medians #2, #3 and #4. Another time we lost some Plumbagos. This is your basic plant material.

Mr. Morgan: Is that normal loss or is there a maintenance issue?

Mr. Smith: Its new construction loss over a long period of time. You had several different contractors in there doing maintenance. It's not an unusual amount of plant material, at this point. It's just to get it looking back to the way it should be.

Mr. Morgan: So you are going to remove the dead ones and replace a couple of them?

Mr. Smith: I'm going to remove all of the dead ones, transplant one and replace two.

Mr. Morgan: Looks good to me.

Mr. Flint: We need a motion to approve the two proposals.

On MOTION by Mr. Morgan, seconded by Mr. Bundy, with all in favor, the Landscape Enhancement Proposals from Down to Earth, were approved.

SIXTH ORDER OF BUSINESS

Consideration of Agreement with McDirmit Davis to Provide Auditing Services for the Fiscal Year 2017

Mr. Flint: The Board went through a competitive selection process. You selected McDirmit Davis and we engaged with them. It is budgeted. The amount that they proposed is in accordance with the District's budget. The fee is \$6,400.

Mr. Flint: If there are no other questions, we need a motion to approve.

On MOTION by Mr. Morgan, seconded by Mr. Bundy, with all in favor, the Agreement with McDirmit Davis to Provide Auditing Services for the Fiscal Year 2017, in the amount of \$6,400, was approved.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Flint: Andrew, do you have anything?

Mr. d'Adesky: I have nothing additional to report.

B. Engineer

Mr. Flint: Dave, do you have anything?

Mr. Reid: I have nothing new.

C. District Manager's Report

i. Approval of Check Register

Mr. Flint: You have the Check Register for August 1st through September 25th, which totals \$72,378.20. The detailed register is behind the summary. If you have any questions we can discuss those.

On MOTION by Mr. Morgan, seconded by Mr. Bundy, with all in favor, the Check Register was approved.

ii. Balance Sheet and Income Statement

Mr. Flint: You have the unaudited financial statements through August 31, 2017. No action is required by the Board. If you have any questions we can discuss those. Hearing none, the next item followed.

EIGHTH ORDER OF BUSINESS

Other Business

There being none the next item followed.

NINTH ORDER OF BUSINESS

Supervisor's Requests

There being none the next item followed.

TENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Johnson, seconded by Mr. Morgan, with all in favor, the meeting was adjourned at 12:37 p.m.



Secretary / Assistant Secretary



Chairman / Vice Chairman