

MINUTES OF MEETING
SHINGLE CREEK
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Shingle Creek Community Development District was held on Monday, March 1, 2021 at 12:00 p.m. at the Oasis Club at ChampionsGate 1520 Oasis Club Blvd. ChampionsGate, FL.

Present and constituting a quorum were:

Rob Bonin	Chairman
Adam Morgan	Vice Chairman
Lane Register	Assistant Secretary

Also present were:

George Flint	District Manager
Kristen Trucco	District Counsel
David Reid	District Engineer
Alan Scheerer	Field Manager

FIRST ORDER OF BUSINESS

Roll Call

Mr. Flint called the meeting to order and called the roll at 12:00 p.m. Three Board members were present constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

Mr. Flint: There are no members of the public here to provide comment so we will move on.

THIRD ORDER OF BUSINESS

Organizational Matters

A. Appointment of Individuals to Fulfill Vacancies in Seats #4 & #5

Mr. Flint: These two seats are occupied by Mark Revell and Rob Bonin. As holdovers those seats transition to general election last November. At some point a qualified elector will need to be appointed to those seats. At this point we don't have any qualified electors expressing interest in those seats.

Mr. Bonin: You are saying I am one of those seats?

Mr. Flint: Yes, you are seat #5. Seat #4 is Mark and Seat #5 is you. Last November those transitioned to general election. At some point if you want to stay on the Board, we will need to get Joe to step down.

Mr. Morgan: That's no problem.

Mr. Bonin: I will stay on.

Mr. Flint: For the time being you might want to keep it the way it is. It is up to you because once you resign from Seat #5 you can't appoint anyone other than a general elector to that seat. You would have to keep it empty.

Mr. Morgan: When does his term actually expire?

Mr. Flint: The term of that seat is a 4 year term but we have an obligation at some point to appoint a qualified elector to the seat. If Joe wants to resign and Rob wants to resign from his seat then you could appoint to Seat #4 if you chose to do that.

Mr. Morgan: What about mandating going out and getting another person?

Mr. Flint: That seat would remain vacant till you found someone.

Mr. Morgan: You want me to contact Joe about resigning?

Mr. Flint: That's up to you. To make that work we would have to get Mark at the meeting to have a quorum. Once Joe and Rob resign, we are down to three so we would need Mark here to be able to reappoint Rob.

B. Administration of Oaths of Office to Newly Appointed Board Members

C. Election of Officers

Mr. Flint: We have no qualified electors at this time to be appointed to Seat #4 and #5 so we will leave that on the agenda.

D. Consideration of Resolution 2021-04 Electing Officers

Mr. Flint: Rob is currently Chairman; Adam is Vice Chairman the other three members are Assistant Secretaries. We would like to switch the Treasurer from Ariel Lovera to Jill Burns and make Teresa Viscarra an Assistant Treasurer.

On MOTION by Mr. Morgan seconded by Mr. Register, with all in favor, Resolution 2021-04 Electing Officers as slated above, was approved.

FOURTH ORDER OF BUSINESS

Approval of Minutes of the February 1, 2021 Meeting

Mr. Flint: Did the Board have any comments or corrections to the February 1, 2021 meeting minutes?

Mr. Morgan: No changes, they look good.

On MOTION by Mr. Morgan seconded by Mr. Register, with all in favor, the Minutes of the February 1, 2020 meeting, were approved.

FIFTH ORDER OF BUSINESS

Ratification of E-Verify Memorandum of Understanding

Mr. Flint: If there are no questions, is there a motion to ratify the E-Verify memorandum?

On MOTION by Mr. Morgan seconded by Mr. Register, with all in favor, the E-Verify Memorandum of Understanding, was ratified.

SIXTH ORDER OF BUSINESS

Consideration of Right of Entry Agreement with Osceola County

Mr. Flint: We were contacted by Osceola County about accessing a pond that is actually on CDD property but it serves The Hamlet and one or two County roads. Although it is on CDD property there is a maintenance easement with The Hamlet Community because that pond accepts runoff from their pond. The county has applied for a grant and funds for improvements on that pond. That would be beneficial to The Hamlet and to the county for the roads that discharge into that pond. Included in your agenda is a Right of Entry Agreement that would allow the county access to the pond for making repairs and improvements to the pond. We would like not necessarily as a condition of approval because we know the ultimate decision is made by the Board of County Commissioners and that process is going to take some time. Our recommendation would be as part of the approval of this that we formally ask the county to take ownership of the pond and no longer have it on CDD property and transfer ownership to County.

Mr. Morgan: Kristen if we grant this easement what are our legal liabilities as a CDD if a county person gets injured? Are we good just by having the county sign that, does that assume they are responsible?

Mr. Flint: That's correct.

Ms. Trucco: We would just be approving this Right of Entry Agreement and also approving the conveyance of this pond to the County subject to approval.

Mr. Morgan: So, we are looking for a motion to approve this so we can put it in front of the County?

Ms. Trucco: This is the easement drafted by the County. You are going to motion to approve the Right of Entry Agreement the easement. Then do a separate motion to approve the conveyance of the pond to the County subject to the County’s acceptance to that.

On MOTION by Mr. Morgan seconded by Mr. Register, with all in favor, the Right of Entry Agreement with Osceola County, was approved.

On MOTION by Mr. Register seconded by Mr. Morgan, with all in favor, Conveying the Pond to the County Subject to their Acceptance, was approved.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Ms. Trucco: I have nothing new to report to the Board today.

B. Engineer

Mr. Reid: I do not have anything further for the Board.

C. District Manager’s Report

i. Approval of Check Register

Mr. Flint: You have the check register from through February 22nd, totaling \$219,484.

Were there any questions on the check register? If not is there a motion to approve it?

On MOTION by Mr. Morgan seconded by Mr. Register, with all in favor, the Check Register totaling \$219,484.00, was approved.

ii. Balance Sheet and Income Statement

Mr. Flint: You have the unaudited financials through January 31st. There is no action required.

EIGHTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

NINTH ORDER OF BUSINESS

Supervisor’s Requests

There being none, the next item followed.

TENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Register seconded by Mr. Morgan, with all in favor, the meeting was adjourned.



Secretary/Assistant Secretary



Chairman/Vice Chairman