

MINUTES OF MEETING  
SHINGLE CREEK  
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Shingle Creek Community Development District was held on Monday, December 2, 2019 at 12:00 p.m. at the Oasis Club at ChampionsGate, 1520 Oasis Club Blvd., ChampionsGate, Florida.

Present and constituting a quorum were:

Adam Morgan	Vice Chairman
Mark Revell	Assistant Secretary
Lane Register	Assistant Secretary

Also present were:

George Flint	District Manager
Andrew d'Adesky	District Counsel
David Reid	District Engineer
Alan Scheerer	Field Manager
Residents	

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Flint called the meeting to order and called the roll at 12:00 p.m. A quorum was present.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

Mr. Flint: Only Staff and Board Members are present.

**THIRD ORDER OF BUSINESS**

**Approval of Minutes of the September 9, 2019 Meeting**

Mr. Flint: You have the minutes from the September 9, 2019 meeting. Are there any comments from the Board?

Mr. Morgan: I have none.

Mr. Register: They look good.

On MOTION by Mr. Morgan seconded by Mr. Register with all in favor the minutes of the September 9, 2019 meeting were approved, as presented.

**FOURTH ORDER OF BUSINESS****Ratification of Agreement with Grau & Associates to Provide Auditing Services for the Fiscal Year 2019**

Mr. Flint: The Board bid out these services and Grau & Associates (Grau) was selected. The agreement is consistent with the fees Grau provided in their proposal. In an effort to get the audit underway, I executed the agreement, so I am asking the Board to ratify that action.

On MOTION by Mr. Morgan seconded by Mr. Register with all in favor the Agreement with Grau & Associates to provide auditing services for Fiscal Year 2019 in an amount not-to-exceed \$4,500 was ratified.

**FIFTH ORDER OF BUSINESS****Ratification of Series 2019 Requisition #4 and Consideration of Series 2019 Requisition #5**

Mr. Flint: We have Requisitions #4 and #5 for the Series 2019 bonds. Requisition #4 is for LEN OT Holdings in the amount of \$9,509,538.84. The detail is attached. It was signed by the Chair and Consulting Engineer. Although Board approval is not required for processing these, we always place them on the agenda to have them ratified, or if we have time, approved in advance. Are there any questions on Requisition #4? If not, we have Requisition #5 for Hamilton Engineering & Surveying associated with engineering services relative to the 2019 assessment area in the amount of \$7,655. If there are no questions, we need a motion to ratify Requisition #4 and approve Requisition #5.

On MOTION by Mr. Morgan seconded by Mr. Revell with all in favor ratifying Requisition #4 and approving Requisition #5 for Series 2019 was approved.

**SIXTH ORDER OF BUSINESS****Staff Reports****A. Attorney**

Mr. Flint: Andrew, do you have anything?

Mr. d'Adesky: The only item to report is the Shingle Creek and Westside CDD lawsuit is scheduled for hearing on December 16, 2019. The only relevance to the CDD is there is

anticipated to be in the future, an Interlocal Agreement between the CDDs regarding the shared amenities.

**B. Engineer**

Mr. Flint: Dave, do you have anything new?

Mr. Reid: No.

**C. District Manager's Report**

**i. Approval of Check Register**

Mr. Flint: You have the Check Register for September. For the General Fund, you have Checks 340 through 348 totaling \$56,789.38 and the October Check Register totaling \$198,578.21. The detail is behind both Check Registers. If you have any questions, we can discuss those? Otherwise, I would ask for a motion to approve both Check Registers.

On MOTION by Mr. Register seconded by Mr. Morgan with all in favor the September and October Check Registers were approved.

**ii. Balance Sheet and Income Statement**

Mr. Flint: You have the Unaudited Financial Statements for October. This is the first month of Fiscal Year 2020. No action is required, but if the Board has any questions, we can discuss those.

**iii. Presentation of Revised Number of Registered Voters - 756**

Mr. Flint: The Supervisor of Elections is supposed to provide us with the number of registered voters as of April 15<sup>th</sup>. We had this item on a previous agenda, but for some reason, the Supervisor of Elections issued a revised letter after they updated their CDD maps, indicating 756 registered voters. In November of 2020, the first two seats on the Board will transition to General Election seats. So anyone who runs for those two seats, must be General Electors, meaning they have to live full-time within the CDD and be registered to vote with that address. They also must go through the qualifying period with the Supervisor of Elections, which starts in June. So anyone wanting to run for those seats would need to reach out to the Supervisor of Elections because we don't handle that process. The Supervisor of Elections does.

Mr. Morgan: Is it only those 756 that can vote?

Mr. Flint: At the time of the election.

Mr. Morgan: So it's how many are registered within the CDD?

Mr. d'Adesky: Right. That is probably the 756 plus a few more.

Mr. Flint: In November of 2022, two more seats will transition and then in November of 2024, the last seat will transition.

**SEVENTH ORDER OF BUSINESS**

**Other Business**

There being none, the next item followed.

**EIGHTH ORDER OF BUSINESS**


**Supervisor's Requests**

There being none, the next item followed.

**NINTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Morgan seconded by Mr. Register with all in favor the meeting was adjourned.

  
Secretary / Assistant Secretary

  
Chairman / Vice Chairman